

Cabinet (Resources) Panel

17 November 2015

Time 5.00 pm **Public Meeting?** YES **Type of meeting** Executive

Venue Committee Room 4 - Civic Centre, St Peter's Square, Wolverhampton WV1 1SH

Membership

Chair Cllr Andrew Johnson (Lab)

Vice-chair Cllr Roger Lawrence (Lab)

Labour

Cllr Peter Bilson
Cllr Claire Darke
Cllr Steve Evans
Cllr Val Gibson
Cllr Elias Mattu
Cllr John Reynolds
Cllr Sandra Samuels
Cllr Paul Sweet

Quorum for this meeting is five Councillors.

Information for the Public

If you have any queries about this meeting, please contact the democratic support team:

Contact Linda Banbury
Tel/Email 01902 555040 or linda.banbury@wolverhampton.gov.uk
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Some items are discussed in private because of their confidential or commercial nature. These reports are not available to the public.

Agenda

Part 1 – items open to the press and public

Item No. *Title*

1 **Apologies for absence**

2 **Declarations of interest**

MEETING BUSINESS ITEMS

3 **Minutes of the previous meeting** (Pages 5 - 14)
[To approve the minutes of the previous meeting as a correct record.]

4 **Matters arising**
[To consider any matters arising from the minutes.]

DECISION ITEMS (AMBER - DELEGATED TO THE CABINET)

5 **Revenue budget monitoring 2015/16** (Pages 15 - 50)
[To note the latest projection of the likely revenue outturn position for the General Fund and Housing Revenue Accounts and approve matters relating to the 2015/16 revenue budget at the end of the second quarter]

6 **Black Country Re-investment Loan Fund** (Pages 51 - 54)
[To agree change of arrangements relating to the Black Country Loan Fund]

7 **Schedule of Individual Executive Decisions** (Pages 55 - 58)
[To note the summary of decisions approved by the appropriate Cabinet Member in consultation with the relevant employee]

8 **Exclusion of press and public**
[To pass the following resolution:

That in accordance with Section 100A(4) of the Local Government Act 1972 the press and public be excluded from the meeting for the following items of business as they involve the likely disclosure of exempt information falling within paragraph 3 of Schedule 12A to the Act relating to the business affairs of any particular person (including the authority holding that information)/paragraph 5 relating to professional privilege]

Part 2 - exempt items, closed to press and public

9 **Outcome of consultation and revised mental health housing related support contracts** (Pages 59 - 64)
[To consider the outcome of consultation and approve the revised service model and new contracting arrangements]

- 10 **Bilston Urban Village Advance Works Programme** (Pages 65 - 70)
[To approve the virement of £2.5 million from the Regeneration Resources Capital Programme to Bilston Urban Village and the use of £45,000 from the Regeneration Reserve towards additional costs associated with the Advance Works Programme]
- 11 **Kings V A School - Resolution of BSF dispute and assignment of construction warranties held by the City Council in favour of the Kings VA School Governing Body** (Pages 71 - 76)
[To approve the assignment of collateral warranties and the entering into of a Settlement Agreement with the Governing Body of the School]
- 12 **Strategic Procurement - award of contracts for works, goods and services** (Pages 77 - 116)
[To award contracts and delegate authority to execute the contracts in respect of the recommendations as required]
- 13 **Staffing Issue**
[Report to follow]

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Cabinet (Resources) Panel

Minutes - 20 October 2015

Attendance

Members of the Cabinet (Resources) Panel

Cllr Andrew Johnson (Chair)
Cllr Peter Bilson
Cllr Claire Darke
Cllr Steve Evans
Cllr Elias Mattu
Cllr John Reynolds
Cllr Sandra Samuels
Cllr Paul Sweet

Employees

Linda Banbury Democratic Support Officer
Mark Taylor Director of Finance

Part 1 – items open to the press and public

Item No. *Title*

- 1 **Apologies for absence**
Apologies for absence, due to Council business, were submitted on behalf of Councillors Val Gibson Roger Lawrence.
- 2 **Declarations of interest**
There were no declarations of interest.
- 3 **Minutes of the previous meeting**
Resolved:
That the minutes of the meeting held on 15 September 2015 be approved as a correct record.
- 4 **Matters arising**
There were no matters arising from the previous minutes.
- 5 **Fees and Charges Review 2016/17**
Councillor Johnson presented the report, which outlined recommended levels for the majority of fees and charges receivable by the Council.
Resolved:
 1. That the fees and charges detailed at Appendices A to C to the report be approved, to take effect from 1 November 2015 (or as soon as possible thereafter).
 2. That, in the following instances, authority be delegated to the responsible Strategic Director in consultation with the Director of Finance, to vary fees and charges during the financial year:

- a) Where the cost of food (including frozen food) and drink procured for resale or onward supply changes, fees and charges may be set taking the new costs into account.
 - b) Where Strategic Executive Board agrees to a short-term change in fees and charges to ensure that a business opportunity can be pursued or secured; if the change is for a period or more than two months then the change should be referred to Cabinet (Resources) Panel for decision during the two month period.
 - c) Where an opportunity arises to secure a sale by matching the price to that of an organisation the Council is in competition with, ensuring that satisfactory 'price match' documentation is maintained to evidence the one-off fee amendment.
 - d) Where market conditions dictate, leisure membership may be varied providing that satisfactory market information is maintained.
 - e) Leisure Centre activity prices may be varied in line with market conditions providing that satisfactory market information is maintained.
 - f) Charges to partner organisations for support services may be varied.
 - g) Court summons costs charged to council tax and business rates payers may be varied following default on payments.
 - h) Where there is an opportunity to secure an act or event or utilise available rooms or halls for hire within the visitor economy services and the projected net cost of the act, event or room hire generates a commercial return (including taking account of secondary spend from catering and sales), authority shall be delegated to the Head of Service Visitor Economy to vary the fees and charges. Any such variations will be recorded, along with the reason, as part of the normal audit process. Details of any variations should be reported to Strategic Finance in a format agreed by the Director of Finance.
 - i) Where the cost of poison procured for the purpose of pest control increases, pest control fees and charges may be increased in proportion with the increased costs.
 - j) Where market conditions dictate, charges for commercial waste collection may be varied providing that satisfactory market information is maintained.
 - k) Library charges may be varied to fall in line with Black Country Libraries in Partnership (BCLiP) participating authorities (Dudley, Walsall, Wolverhampton and Sandwell) in March 2016.
 - l) Adult Education Service charges may be varied in response to Skills Funding Agency and Education Funding Agency funding allocations for the 2016/17 academic year.
 - m) Charges to schools/academies for services delivered under Service Level Agreements (SLAs may be varied)
3. That, in the following instances, authority be delegated (and considered via an Individual Executive Decision Notice) to the responsible Cabinet Member for the service and Cabinet Member for Resources, in consultation with the relevant Strategic Director or the Director of Finance as appropriate, to vary fees and charges during the financial year:
- a) Where the Council wishes to subsidise a charitable event that may not break even,
 - b) Where the Council wishes to generate income from advertising upon Council property.

- c) Where new Information Commissioner Guidance on charging for property searches is clarified and a relevant decision of Court of Justice of the European Union obtained.
 - d) Where the Council wishes to vary charges for bars and catering.
 - e) Where it is beneficial to the Council to vary fees and charges to generate additional income that will reduce the net budget.
4. That, should any amendment be made to the VAT treatment of specific fees and charges, authority to vary those fees and charges be delegated (and considered via an Individual Executive Decision Notice) to the Cabinet Member for Resources, together with the responsible Cabinet Member, in consultation with the Director of Finance and the responsible Strategic Director.
 5. That approval be delegated to the Cabinet Member for Children and Young People and the Director of People to approve new fees and charges under Children and Young People Services. The Service is currently undergoing a service re-design which will include the review of charging policies for some services.
 6. That any variation to fees and charges made under delegated authority in sections 2, 3, 4 and 5 above must be properly documented and records retained to ensure that there is a robust audit trail.

6 HR Policy - Request for Allocation Review policy

Councillor Sweet presented the report, which sought approval of a new allocation review policy.

Resolved:

That approval be given to the principles of the 'request for an allocation review' policy, for implementation with effect from November 2015.

7 Empty Property Strategy - 66 Farrington Road

Councillor Bilson presented the report, which sought approval to commence formal negotiations with the owner with a view to acquiring the property by agreement.

Resolved:

1. That Council employees be authorised to enter into formal negotiations to acquire 66 Farrington Road, Lanesfield, Wolverhampton by agreement.
2. That, following any acquisition the Cabinet Member for City Assets, in consultation with the Strategic Director for Housing and Service Director for City Assets, to declare the property surplus and dispose of the property on the open market on condition that the property is refurbished and re-occupied within 6 or 12 months (as appropriate to the scale of works).
3. That approval in principle be given to the use of Compulsory Purchase action should this be required.

8 Empty Property Strategy - 32 Cadle Road

Councillor Bilson presented the report, which sought approval to commence formal negotiations with the owner with a view to acquiring the property by agreement.

Resolved:

4. That Council employees be authorised to enter into formal negotiations to acquire 32 Cadle Road, Low Hill, Wolverhampton by agreement.
5. That, following any acquisition the Cabinet Member for City Assets, in consultation with the Strategic Director for Housing and Service Director for City Assets, to declare the property surplus and dispose of the property on the

open market on condition that the property is refurbished and re-occupied within 6 or 12 months (as appropriate to the scale of works).

6. That approval in principle be given to the use of Compulsory Purchase action should this be required.

9 **Empty Property Strategy - 42 Lawrence Avenue**

Councillor Bilson presented the report, which sought approval to commence formal negotiations with the owner with a view to acquiring the property by agreement.

Resolved:

7. That Council employees be authorised to enter into formal negotiations to acquire 42 Lawrence Avenue, Wednesfield, Wolverhampton by agreement.
8. That, following any acquisition the Cabinet Member for City Assets, in consultation with the Strategic Director for Housing and Service Director for City Assets, to declare the property surplus and dispose of the property on the open market on condition that the property is refurbished and re-occupied within 6 or 12 months (as appropriate to the scale of works).
9. That approval in principle be given to the use of Compulsory Purchase action should this be required.

10 **Empty property Strategy - 473 Birmingham New Road**

Councillor Bilson presented the report, which sought approval to commence formal negotiations with the owner with a view to acquiring the property by agreement.

Resolved:

10. That Council employees be authorised to enter into formal negotiations to acquire 473 Birmingham New Road, Wolverhampton by agreement.
11. That, following any acquisition the Cabinet Member for City Assets, in consultation with the Strategic Director for Housing and Service Director for City Assets, to declare the property surplus and dispose of the property on the open market on condition that the property is refurbished and re-occupied within 6 or 12 months (as appropriate to the scale of works).
12. That approval in principle be given to the use of Compulsory Purchase action should this be required.

11 **Empty Property Strategy - Two and a Half Clifford Street**

Councillor Bilson presented the report, which sought approval to commence formal negotiations with the owner with a view to acquiring the property by agreement.

Resolved:

13. That Council employees be authorised to enter into formal negotiations to acquire Two and a Half Clifford Street, Whitmore Reans, Wolverhampton by agreement.
14. That, following any acquisition the Cabinet Member for City Assets, in consultation with the Strategic Director for Housing and Service Director for City Assets, to declare the property surplus and dispose of the property on the open market on condition that the property is refurbished and re-occupied within 6 or 12 months (as appropriate to the scale of works).
15. That approval in principle be given to the use of Compulsory Purchase action should this be required.

12 **Empty Property Strategy - 11 Court Road**

Councillor Bilson presented the report, which sought approval to commence formal negotiations with the owner with a view to acquiring the property by agreement.

Resolved:

16. That Council employees be authorised to enter into formal negotiations to acquire 11 Court Road, Whitmore Reans, Wolverhampton by agreement.
17. That, following any acquisition the Cabinet Member for City Assets, in consultation with the Strategic Director for Housing and Service Director for City Assets, to declare the property surplus and dispose of the property on the open market on condition that the property is refurbished and re-occupied within 6 or 12 months (as appropriate to the scale of works).
18. That approval in principle be given to the use of Compulsory Purchase action should this be required.

13 **Empty Property Strategy - properties adjacent to 11 Cyprus Street**

Councillor Bilson presented the report, which sought approval to commence formal negotiations with the owner with a view to acquiring the property by agreement.

Resolved:

19. That Council employees be authorised to enter into formal negotiations to acquire 11 Cyprus Street, Blakenhall, Wolverhampton by agreement.
20. That, following any acquisition the Cabinet Member for City Assets, in consultation with the Strategic Director for Housing and Service Director for City Assets, to declare the property surplus and dispose of the property on the open market on condition that the property is refurbished and re-occupied within 6 or 12 months (as appropriate to the scale of works).
21. That approval in principle be given to the use of Compulsory Purchase action should this be required.

14 **Empty Property Strategy - compulsory purchase of 99 Millfields Road**

Councillor Bilson presented the report, which sought authorisation to the making of a Compulsory Purchase Order under Section 17, Part 2 of the Housing Act 1985 and for negotiations to continue with any established interested parties in advance of confirmation of the Order as appropriate.

Resolved:

1. That approval be given to the making of the following Compulsory Purchase Order under Section 17, Part 2 of the Housing Act 1985:
The City of Wolverhampton Council (99 Millfields Road, Bilston, Wolverhampton, WV14 0QX) Compulsory Purchase Order 2015.
2. That the Cabinet Member for City Assets, in consultation with the Strategic Director for Housing and Service Director for City Assets, be authorised on behalf of the Council to:
 - a) take all reasonable steps as soon as it is reasonably practical to secure the making, confirmation and implementation of the Order, including the publication and service of all Notices and the presentation of the Council's case at any Public Inquiry;
 - b) acquire interests in the land within the Order either compulsorily or by agreement before or after making the Order;
 - c) approve agreements with land owners setting out the terms for the withdrawal of objections to the Order, and/or making arrangements for re-housing or relocation of any occupiers;
 - d) approve the making of a General Vesting Declaration;

- e) following any acquisition, authorise the the Cabinet Member for City Assets, in consultation with the Strategic Director for Housing and Service Director for City Assets, to declare the property surplus and dispose of the property on the open market on condition that the property is re-furnished and re-occupied within 6 or 12 months (as appropriate to the scale of works), and
- f) approve the disposal of the property by auction, tender or private treaty.

15 **School Balances 2014/15**

Councillor Darke presented the report, which sought consideration and approval of proposals for action to be taken to challenge schools in the city around the level of their balances and their plans for use of resources. She drew attention to a typographical error in section 2.2 b(a) of the report in that the final word should read 'Governors' not Councillors.

Resolved:

1. That the proposed approach to challenging schools around the level of their balances and their plans for use of those resources be approved.
2. That the current position on schools with licensed deficits be noted and authority delegated to the Cabinet member for Education, in consultation with the Directors of Education and Finance, to finalise licensed deficits.
3. That further updates be presented on the progress with regard to schools with excess balances and recovery plans of schools in deficit.

16 **Schedule of Individual Executive Decisions**

Resolved:

That the summary of open and exempt individual executive decisions, approved by the appropriate Cabinet Members following consultation with the relevant employees, be noted.

17 **Exclusion of press and public**

Resolved:

That, in accordance with Section 100A (4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business as they involve the likely disclosure of exempt information falling within paragraph 3 of Schedule 12A to the Act relating to the financial or business affairs of any particular person (including the authority holding that information/ paragraph 5 relating to professional privilege.

18 **Improving the city housing offer - update on the development of the former Tap Works, Fifth Avenue and Broome Road sites**

Councillor Bilson presented the report, which sought approval to the inclusion of planning condition provisions that would normally be secured through a planning permission as part of the Development Agreement. The report also advised of the transfer of £80,000 from the Housing Revenue Account to Public Realm for the enhancement of the children's playground at Bushbury Memorial Recreation Ground.

Resolved:

That approval be given to the inclusion of clauses relating to addressing the following planning issues in the Development Agreement and ancillary agreements:

- Contaminated land
- Hydrocarbon Vapour Protection
- Noise mitigation

- Affordable housing
- Local recruitment and training
- Measures to mitigate the impact of development on neighbours
- A company to ensure the future management of communal areas (where applicable)
- Remote controlled gates to parking courts (if applicable)
- Highway related requirements (parking restrictions, traffic calming on Showell Road and traffic calming within a 20 mph limit on Showell Road and new roads; make good redundant dropped kerbs; diversion of footpath from Hawkesford Crescent to Showell Road)
- Planning fees for detailed applications made pursuant to LDO, equal to the fees for approval of reserved matters contained in the Town and Country Planning (Fees for Applications, Deemed Applications, Requests and Site Visits) (England) Regulations 2012 as amended, or any successor regulations.

19 **Midland Metro maintenance agreement**

Councillor Bilson presented the report, which sought approval of a legal agreement between the Council, Centro and West Midlands Travel Ltd with regard to the maintenance of the highway where it is affected by the on-street running section of Midland Metro within Wolverhampton.

Resolved:

1. That the terms of the maintenance agreement between the Council, Centro and West Midlands Travel Ltd, as set out at Appendix A to the report be approved.
2. That the Director of Governance be authorised to execute the agreement.

20 **Variations to standard terms of academy conversion - Highfields School**

Councillor Darke presented the report, which sought authorisation to approve terms and agreements necessary for academy conversion.

Resolved:

1. That legal advice be accepted that the Council is still likely to be able to claim the full £2 million PFI contribution from the respective funders in the event that national school funding arrangements change fundamentally during the course of the PFI agreement period.
2. That authorisation be given to the Council to enter into all contracts, documents and agreements necessary for the conversion of Highfields School to an Academy. [The Council will need to enter into a lease, Commercial Transfer Agreement, School Agreement, Principal Agreement, Deed of Variation to the PFI Project Agreement and Vires Certificate, together with any ancillary documents, as detailed in paragraph 5 of this report]
3. That authority be delegated to the Directors of Education and Governance, in conjunction with the Director of Finance, to approve the terms of any leases, commercial transfer agreements or other documents necessary for this academy conversion to complete where such documents depart from the standard forms issued by the Department of Education in such a way that the Council is required to accept greater risk than set out in the standard form documents.
4. That authority be delegated to the Cabinet Member and Directors of Education and Governance, in conjunction with the Director of Finance, to approve the final details of the agreements relating to the conversion of Highfields School.

21

Variations to standard terms of academy conversion - Manor Primary

Councillor Darke presented the report, which sought approval of the terms and agreements necessary for academy conversion.

Resolved:

1. That approval be given to the Council entering into a development agreement as part of the terms of the Manor academy conversion, subject to Legal Services being satisfied with the wording of this agreement.
2. That approval be given to the Council not accepting environmental liability as part of the Academy Transfer process.
3. That the Council be authorised to enter into such contracts, documents and agreements necessary for the conversion of Manor School to an Academy. [The Council will need to enter into a lease, Commercial Transfer Agreement and Development Agreement, together with any ancillary documents as set out in paragraph 5 of this report.
4. That authority be delegated to the Cabinet Lead Member and Directors of Education and Governance, in conjunction with the Director of Finance, to approve the terms of any leases, commercial transfer agreements or other documents necessary for this academy conversion to complete where such documents depart from the standard forms issued by the Department of Education in such a way that the Council mitigates risk.

22

ICT Security Policy replacement

Councillor Johnson presented the report, which sought approval of a replacement policy and the introduction of an on-going awareness programme for employees.

Resolved:

1. That approval be given to the replacement of the ICT Security Policy with:
 - 'Information Security Policy' content (this is already in place, forming part of the Information Governance policy suite)
 - 'Policy on personal Use of Council Computer Equipment and Access to Social Media' content (this is already in place, forming part of the HR policy suite)
 - 'ICT Technical Standards' document (maintained by the Council's ICT service)
2. That approval be given to on-going awareness of the above policies and associated roles and responsibilities.

23

Digital Transformation Programme

Councillor Johnson presented the report, which sought approval of the allocation of funding from the current ICT capital programme to the Digital Transformation Programme.

Resolved:

That approval be given to the allocation of £3.5 million from the current ICT capital programme to the Digital Transformation Programme.

24

Strategic procurement - award of contracts for works, goods and services

The recommendations for the award of contracts for works, goods and services were introduced by the relevant Cabinet members. With regard to the supply of office stationery, it was agreed that the cost implication of purchasing recycled paper should be investigated.

Resolved:

1. That authority be delegated to the Cabinet Member for City Assets, in consultation with the Strategic Director for Place, to approve the award of a contract for the removal, storage and transportation of furniture when the evaluation process is complete.
2. That a contract for Central Baths Spin and Exercise Studio be awarded to William Gough and Sons Ltd of Tudor House, Moseley Road, Bilston, for a duration of ten weeks from 21 October 2015 to 11 January 2016 for a total value of £168,981.
3. That a contract for the Children and Young People Transformation Consultancy – Phase II Detailed Design be awarded to iMPOWER Consulting Ltd of 14 Clerkenwell Close, London for a duration of four months from 21 October 2015 to 29 February 2016 for a total contract value of £199,104.
4. That authority be delegated to the Cabinet Member for Resources in consultation with the Director of Finance, to approve the award of a contract for the supply and delivery of office stationery when the evaluation process is complete.
5. That authority be delegated to the Cabinet Member for Resources, in consultation with the Director of Finance, approve the award of a contract for the West Midlands Public Service Network Data Contract to Virgin Media of Media House, Bartley Wood Business Park, Hook, when the evaluation process is complete.
6. That authority be delegated to the Leader of the Council, in consultation with the Director of Finance, to approve the award of a contract for a Dynamic Economic Impact Model for the creation of the West Midlands Combined Authority when the evaluation process is complete.
7. That the contract for the Tuberculosis Service be awarded to Royal Wolverhampton Hospitals NHS Trust of New Cross Hospital, Wolverhampton for a duration of twelve months from 1 April 2016 to 31 March 2017 for a total contract value of £218,000.
8. That the contract for the Infection Prevention Control Service be awarded to Royal Wolverhampton Hospitals NHS Trust of New Cross Hospital, Wolverhampton for a duration of two years from 1 April 2016 to 31 March 2018 for a total contract value of £214,000.
9. That the contract for Beat the Street be awarded to Black Country Consortium Ltd, Brierley Hill for a duration of 12 months from 1 January 2016 to 1 January 2017 for a total contract value of £191,808.
10. That authority be delegated to the Director of Governance to execute contracts in respect of the above as required.

25

Implementing a new Corporate Landlord service delivery model

Councillor Bilson presented the report, which set out proposals for a new Corporate Landlord service delivery model, which builds on the progress made since 2013, reflects a detailed review undertaken in conjunction with specialist external advisors and provides a robust and secure approach to deliver service improvements and the medium term financial saving commitment of £570,000.

Resolved:

That approval be given to the implementation of the new Service Delivery Model for the Corporate Landlord Service to deliver service improvements considered in the report and the medium term financial savings of £570,000.

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Cabinet (Resources) Panel

17 November 2015

Report title	Revenue Budget Monitoring 2015/16	
Decision designation	AMBER	
Cabinet member with lead responsibility	Councillor Andrew Johnson Resources	
Key decision	Yes	
In forward plan	Yes	
Wards affected	All	
Accountable director	Keith Ireland, Managing Director	
Originating service	Strategic Finance	
Accountable employee(s)	Mark Taylor Tel Email	Director of Finance 01902 556609 mark.taylor@wolverhampton.gov.uk
Report to be/has been considered by	Strategic Executive Board Confident Capable Council Scrutiny Panel	5 November 2015 2 December 2015

Recommendation(s) for action or decision:

The Cabinet (Resources) Panel is recommended to:

1. Approve the use of £237,000 from the Regeneration Reserve to fund various regeneration priorities as detailed in Table 7.
2. Approve the use of £15,000 from the Cemeteries and Crematorium Reserve to fund the installation of temperature monitoring system for the mortuary fridges/freezers.
3. Approve the use of £230,000 from the Transformation Reserve of which £130,000 is to fund debt management transformation work and £100,000 to fund the implementation of a new e-tendering system and procurement transformation.
4. Approve the use of £387,000 from the Efficiency Reserve of which £87,000 is to fund two Temporary Human Resources (HR) Advisors (Schools HR Consultancy) to support

schools services and £300,000 for three Business Change Managers (Corporate Programmes) to support Social Care Transformation (1 April 2015 to 31 March 2017).

5. Approve the use of £44,000 from the Budget Contingency Reserve to fund an additional Assistant Category Manager in Corporate Procurement to support the Public Health work stream.
6. Approve the use of £1.3 million from Public Health related reserves and balances to fund the corresponding reduction in local authority public health grant allocations for 2015/16.
7. Approve the write off of four prior year sundry debts totalling £49,869.74 as detailed in Appendix F.
8. Approve the write off of two prior year council tax debts totalling £15,765.83 as detailed at Appendix G.
9. Approve the write off of eight prior year non-domestic rates debts totalling £96,725.73 as detailed at Appendix H.
10. Approve 31 virements totalling £2.9 million, for transfers within service directorates, as detailed in Appendix I.

Recommendations for noting:

The Cabinet (Resources) Panel is asked to note:

1. That the overall projected outturn for the General Fund is in line with the approved budget. After funding £1.9 million of projected redundancy costs from the General Fund, the balance of these costs totalling £3.1 million will be met from the Budget Strategy Reserve. The projected redundancy costs remain subject to change dependent upon the actual redundancies approved by year end.
2. That due to the significant underspends against the General Fund budget in 2014/15 a comprehensive review of all service areas has been undertaken to challenge all areas of underspend and to identify any recurrent savings. The results of this review were reported to Cabinet on 21 October 2015 and included in the Savings, Redesign and Income Generation proposals approved for consultation and scrutiny and Base Budget Revisions incorporated into the 2016/17 draft budget.
3. In the Draft Budget 2016/17 report presented to Cabinet on 21 October 2015, approval was sought to remove all undeliverable Domiciliary Care savings in 2016/17 in light of the announcement of the National Living Wage. This saving is also undeliverable in the current year and has been offset against the forecast underspend on the Treasury Management budget, for which a virement approval is sought in this report; this is detailed in the list of virements to be approved at Appendix I.

4. That 406 largely prior year sundry debt accounts totalling £81,676.47 have been approved for write off by the Director of Finance in accordance with the Council's Financial Procedure Rules.
5. That 3,702 largely prior year council tax accounts totalling £743,120.40 have been approved for write off by the Director of Finance in accordance with the Council's Financial Procedure Rules.
6. That 309 prior year non-domestic rates accounts totalling £1,613,153.55 have been approved for write off by the Director of Finance in accordance with the Council's Financial Procedure Rules, the majority of which are due to insolvencies or bankruptcies.
7. The projected outturn for the Housing Revenue account (HRA) realises a surplus of £18.3 million compared with a budgeted surplus of £15.7 million as shown at table 8 and in detail at Appendix J. The projected increased surplus of £2.6 million will be used to redeem debt in line with the HRA Business Plan.
8. The reduction in Youth Justice Board Grant of £56,000 and Public Health Grant of £1.3 million in 2015/16.

1.0 Purpose

1.1 The purpose of this report is to provide Cabinet (Resources) Panel with the latest projection of the likely revenue outturn position for the General Fund and Housing Revenue accounts, compared with the Council's approved revenue budgets for 2015/16 and related targets.

2.0 Summary

2.1 The overall projected outturn for the General Fund is in line with the approved budget. The forecast outturn against service budgets is a net underspend of £1.1 million. In addition there is a forecast increase in Corporate Resources due to additional New Homes Bonus adjustment grant totalling £233,000 and additional S31 grant funding totalling £524,000 in 2015/16, which was not budgeted for due to the uncertainty surrounding government funding. As a result it is possible to fund £1.9 million of projected redundancy costs from the General Fund. The balance of these costs will be met from the Budget Strategy Reserve.

Table 1 – 2015/16 General Fund Revenue Budget Projected Outturn

	Net Controllable Budget 2015/16	Projected Outturn 2015/16	Projected Variation	
			Over/(Under)	
	£000	£000	£000	%
People	122,147	124,561	2,414	1.98%
Corporate	57,476	55,841	(1,635)	-2.84%
Place	44,604	43,919	(685)	-1.54%
Education	648	1,311	663	102.31%
Net Budget Requirement	224,875	225,632	757	0.34%
Government Grant (General)	(142,883)	(143,640)	(757)	-0.53%
Council Tax	(80,951)	(80,951)	-	0.00%
Collection Fund Surplus	(1,041)	(1,041)	-	0.00%
Total Resources	(224,875)	(225,632)	(757)	-0.34%
Net Budget (Surplus) / Deficit	-	-	-	0.00%

2.2 The Council continues to be faced with a challenging projected financial position over the medium term, and further significant savings are required in order to achieve a robust financial position. The Budget 2015/16 and Medium Term Financial Strategy 2015/16 to 2018/19 approved by Full Council on 4 March 2015 identified that the Council is now faced with finding further savings totalling £46.3 million over the next four years. It is important to note that the updated projected budget deficit assumes the achievement of

prior year savings proposals amounting to £46.0 million over the four year period to 2018/19.

- 2.3 As reported to Cabinet on 22 July 2015, during the first three months of 2015/16, detailed work has been in progress across all areas of the Council to identify savings to deliver the approved strategy of identifying £22.0 million of savings for 2016/17. This target was increased to £24.0 million to reflect significant budget uncertainties, as reported in the Draft Budget 2016/17 which was considered by Cabinet on 21 October 2015. The detailed work that has taken place to date has resulted in the identification of Savings, Redesign and Income Generation proposals amounting to £14.1 million and Financial Transactions and Base Budget Revisions of £7.1 million, leaving a shortfall against the revised savings target of £2.8 million. A further update to Cabinet will be provided in January 2016 following the announcement of the Autumn Spending Review and the Provisional Local Government Finance Settlement.
- 2.4 Due to the significant underspends against the General Fund budget in 2014/15, a comprehensive review of all service areas has been led by Finance to challenge all areas of underspend and to identify any recurrent savings which may contribute towards the savings strategy for 2016/17. The results of this review were reported to Cabinet on 21 October 2015 and included in the proposals and base budget revisions referred to above.
- 2.5 An update on the General Fund budget risks is provided at section 6. Overall the risk for 2015/16 remains assessed as Red.
- 2.6 It is important to note that, as reported in the previous quarterly revenue budget monitoring report, projected redundancy costs of £5.0 million, including the cost of strain, are included in the forecast outturn, and will be partly funded by a contribution from the Budget Strategy Reserve of £3.1 million. The projected costs remain subject to change dependent upon the actual redundancies approved by year end.
- 2.7 In accordance with the Council's financial procedures rules, all virements in excess of £50,000, or those that result in a transfer between Employees and Other Controllable Expenditure headings, require the approval of this panel. There are 31 virements that require approval as detailed in Appendix I.
- 2.8 The most significant factors contributing towards the projected budget outturn are reported on a service-by-service basis in section 3.
- 2.9 There is a projected variance of £2.6 million on the Housing Revenue account budgeted surplus of £15.7 million leaving a projected surplus of £18.3 million.

3.0 General Fund Revenue Budget Monitoring: Service Analysis

3.1 People

3.1.1 A summary of the projected outturn against the People 2015/16 revenue budget is provided in the table below, whilst a detailed analysis is provided at Appendix A.

Table 2 – 2015/16 Revenue Budget Projected Outturn – People

	Controllable Budget 2015/16	Projected Outturn	Projected Variation	
			Over/(Under)	
	£000	£000	£000	%
Strategic Director People	229	371	142	62.01%
Older People	27,231	28,692	1,461	5.37%
Disability & Mental Health	39,947	40,454	507	1.27%
Children & Young People	51,829	52,133	304	0.59%
Public Health & Wellbeing	2,911	2,911	-	0.00%
People Total	122,147	124,561	2,414	1.98%

3.1.2 Overall a net overspend of £2.4 million (1.98%) is projected for the year. This represents an improvement on the previously reported forecast net overspend of £3.7 million (3.02%). In the Draft Budget 2016/17 report presented to Cabinet on 21 October 2015, approval was sought to remove all undeliverable Domiciliary Care savings in 2016/17 in light of the announcement of the National Living Wage. This saving is also undeliverable in the current year and has been offset against the forecast underspend on the Treasury Management budget, for which a virement approval is sought in this report. The People directorate will continue to seek to manage any budget issues arising during the remainder of the year.

The main factors contributing towards the revised forecast overspend are:

1. **Older People** - A forecast deficit of £1.5 million across older people budgets, as a result of overspends across care purchasing budgets, particularly residential, nursing and domiciliary care (£1.8 million). This is offset to some degree by forecast savings of £284,000 against the Provider Management budget due to early achievement of savings across the service.
2. **Disability & Mental Health** - A forecast overspend of £507,000 largely as a result of overspends on care purchasing due to slippage in the implementation of savings proposals (£811,000) and an overspend on External Placements Panel (EPP) placement costs for 18 to 19 year olds. The overspend has been

reduced by staff vacancy savings and accelerated savings in Mental Health Care Management.

3. **Children & Young People** - A forecast net overspend of £304,000 within the service directorate, which has arisen primarily as a result of a £973,000 overspend within the Looked After Children (LAC) service due to budget pressures for LAC transitions, in addition to a forecast overspend on the Children Commissioning contract costs of £208,000. These overspends have been negated to some extent by underspends elsewhere arising from staff vacancies (Children Centres £364,000, Children Commissioning £100,000 and Social Inclusion & Play £211,000).

- 3.1.3 Following a consultation process undertaken in September, the Youth Justice Board announced an in year reduction of £9 million in the national grant to local authorities on 5 November. This will result in a reduction of £56,000 for the Youth Offending Team in 2015/16. This is reflected in the forecast outturn. In response to the consultation concerns were raised since the multi-agency Youth Justice Plan had been agreed and submitted and a reduction in grant could limit the ability to deliver the agreed outcomes.
- 3.1.4 It has been anticipated for some time that there may be in year cuts to Public Health grant allocations. On the 4 November 2015, the Department of Health confirmed that a saving of £200 million will be achieved in 2015/16 by reducing each Local Authority's grant by an equal percentage. This will result in the City of Wolverhampton's grant allocation being reduced by £1.3 million this financial year. In order to support Public Health priorities and outcomes in 2015/16, approval is sought from Cabinet (Resources) Panel to use £1.3 million of Public Health related reserves and balances in light of the reduction to Public Health grant. Improving long-term health outcomes and reducing health inequalities is a major priority for the council and this cut will place significant pressure on budgets for prevention and early intervention activity. This is particularly relevant for services that are non-mandated and seek to prevent the causes of premature death across the city such as those that support healthy lifestyle choices. Despite these concerns being raised in our consultation response, the reduction was confirmed on 4 November.

3.2 Corporate

3.2.1 A summary of the projected outturn against the Corporate 2015/16 revenue budget is provided in the table below, whilst a detailed analysis is provided in Appendix B.

Table 3 – 2015/16 Revenue Budget Projected Outturn – Corporate

	Controllable Budget 2015/16	Projected Outturn	Projected Variation	
			Over/(Under)	
	£000	£000	£000	%
Managing Director	243	243	-	0.00%
Finance	9,953	9,566	(387)	-3.89%
Governance	6,597	6,733	136	2.06%
Transformation	11,146	10,870	(276)	-2.48%
Corporate Budgets	29,537	28,429	(1,108)	-3.75%
Corporate Total	57,476	55,841	(1,635)	-2.84%

3.2.2 Overall a net underspend of £1.7 million (-2.84%) is projected for the year. The main factors contributing towards the forecast underspend are:

1. **Treasury Management Budgets** – There is a forecast net underspend of £1.3 million against the Treasury Management budget mainly due to the proactive management of borrowing in order to secure advantageous interest rates. This underspend reflects the virement proposal of £450,000 to fund the removal of the unachievable Domiciliary Care saving from the 2015/16 budget as detailed in 3.1.2.
2. **Central Provision for Pension Costs** – There is a forecast net underspend of £1.6 million against the central provision for pension costs budgets. This has arisen as a result of the payment of all sums due to the West Midlands Pension Fund relating to pension strain in 2014/15, ahead of the agreed payment schedule, as reported to Cabinet on 22 July 2015 in the Revenue Outturn 2014/15 report. This represents the early implementation of a key element of the 2016/17 budget strategy as report to Cabinet on 21 October.

3.2.3 Projected redundancy costs of £5.0 million, including the cost of strain, are included in the forecast outturn for Corporate. Based on the projected outturn this will require us to draw down £3.1 million from the Budget Strategy Reserve. The projected costs are subject to change dependent upon the actual redundancies approved by year end.

3.3 Place

3.3.1 A summary of the projected outturn against the Place 2015/16 revenue budget is provided in the table below, whilst a detailed analysis is provided at Appendix C.

Table 4 – 2015/16 Revenue Budget Projected Outturn – Place

	Controllable Budget 2015/16	Projected Outturn	Projected Variation	
			Over/(Under)	
	£000	£000	£000	%
Directorate	274	274	-	0.00%
City Economy	5,498	5,607	109	1.98%
City Assets	14,071	14,066	(5)	-0.04%
City Environment	24,761	23,972	(789)	-3.19%
Place Total	44,604	43,919	(685)	-1.54%

3.3.2 Overall a net underspend of £685,000 (-1.54%) is projected for the year. This represents an improvement on the forecast underspend of £672,000 (-1.53%) reported to Cabinet (Resources) Panel in July. The main factors contributing towards the forecast underspend are:

- 1. City Economy** - A forecast overspend of £109,000, primarily as a result of a projected loss of income arising from the closure of Civic Halls for refurbishment from January 2016 (£61,000) and a savings shortfall relating to final one-off costs for Neighbourhood Wardens (£58,000).
- 2. City Assets** - A small underspend of £5,000 is forecast partly due to a projected shortfall of £155,000 on Property Services energy efficiency savings which is largely offset by a projected £153,000 additional net income from Universal Free Schools Meals.
- 3. City Environment** - A forecast underspend of £789,000 primarily as a result of the capitalisation of surface dressing expenditure (£606,000), Regulatory Services staff vacancies (£199,000) and contract and efficiency savings in Environmental Maintenance (£159,000). These underspends have been negated to some extent by delays in the savings from Waste and Recycling Service depot rationalisation (£200,000) and Parking Services employee parking scheme introduction (£123,000) together with an estimated overspend of £103,000 on the operation and maintenance of Closed-Circuit Television (CCTV) and Urban Traffic Control (UTC) equipment.

3.4 Education

3.4.1 A net overspend of £663,000 (102.31%) is projected for the year. A summary of the overall position is shown in the table below together with a more detailed analysis at Appendix D.

Table 5 – 2015/16 Revenue Budget Projected Outturn – Education

	Controllable Budget 2015/16 £000	Projected Outturn £000	Projected Variation	
			Over/(Under)	
			£000	%
Education	648	1,311	663	102.31%
Education Total	648	1,311	663	102.31%

3.4.2 The forecast overspend is as a result of a delay in achieving approved savings targets (£432,000) and pressure on home to school transport due to additional pupils, legal costs for academy conversions and income shortfalls on some Service Level Agreement (SLA) services within School Planning and Resources (£231,000).

3.4.3 The actions being taken to address the projected overspends are as follows:

- A review of budget control of school transport.
- Consideration of structural options to address the SLA income shortfall.
- Proposal to secure the school improvement programme through a Corporate Transformation initiative.
- Negotiations with academy transfer schools to share the transfer costs.

4.0 Changes to Grant Funded Expenditure

4.1 It is not always possible to reflect all grant-funded expenditure in the budget approved by Full Council prior to the start of the financial year. This is due to late notification from grant awarding bodies of grant amounts, and proactive grant applications during the year.

4.2 Approval is sought from the Panel to establish an expenditure budget within the 2015/16 approved budget as set out in the table below, and in accordance with the grant's terms and conditions. This will have no effect on the Council's net revenue budget as the expenditure is fully funded from grant.

Table 6 – Grant Approval Sought from this Panel

Grant Name	Description of the Activities this Grant will Fund	Awarding body	Expenditure 2015/16 £000
Queen Street Townscape Heritage	Queen Street Townscape Heritage community engagement and promotion	Heritage Lottery Fund	4

5.0 General Fund Reserves and Balances

5.1 At the beginning of 2015/16 a balance of £10.0 million was held within the General Fund balance. As part of the 2014/15 outturn, Cabinet approved that the balance in excess of £10.0 million in the General Fund balance be transferred into specific reserves to fund future invest to save projects and redundancies, with the emphasis therefore placed on identifying budget savings towards the projected budget deficit over the medium term.

5.2 This report projects at this stage that overall spend for the Council during 2015/16 will be in line with budget. However, in those areas where an overspend is currently projected, budget managers will seek to identify and manage underspends during the year to ensure that services outturn within budget.

5.3 Other Transfers to/from Earmarked Reserves

5.3.1 Approval is sought from this meeting for a number of other transfers to/from earmarked reserves, as set out in the following paragraphs.

Regeneration Reserve

5.3.2 The Regeneration Reserve was specifically established to support important regeneration priorities within the city.

5.3.3 Approval is sought from this meeting for the use of £237,000 from the Regeneration Reserve to fund regeneration expenditure as outlined in the table below.

Table 7 – Regeneration Reserve

	Use of/ (Addition to) Reserve £000	Balance £000
Balance at 1 April 2015		(2,000)
Previous Approvals Yet to be Committed		1,637
Previous Approvals No Longer Required		
Southside/Westside Masterplanning - professional advice on planning and marketing as well as the additional Site Investigation information required to accompany the marketing of the sites	(203)	
New Approvals Sought at this Meeting		
Canal Side Regeneration Strategy – and Delivery Framework	10	
Art Gallery/Bantock reconfiguration to include market and customer analysis and development of an outline business case for capital investment	50	
Support for development of the detailed business case for ERDF bids	30	
Wolverhampton Story/City Destination Web Site	35	
Junction 2 development, including feasibility work, project management and specialist advice on development of the Enterprise Zone (East and West)	55	
Bilston Centre Strategic Regeneration framework and prospectus (extension)	60	
Hotel/meeting/business space feasibility study	20	
Funding for due diligence reports to support businesses applying for external funding.	25	
To instigate the required inspections and the desk-top survey to identify non-highways structures that may require urgent works	60	
Bilston Urban Village - litigation on recovering overrun	45	
Feasibility Work on Ring Road Environmental Improvements	20	
Development of Evidence Base for Housing Need within the City	30	
Net Approvals Sought at this Meeting		237
Current Uncommitted Balance on the Reserve		(126)

Cemeteries and Crematorium Reserve

- 5.3.4 Approval is sought from this meeting for the use of £15,000 to fund the installation of temperature monitoring system for the mortuary fridges/freezers.

Transformation Reserve

- 5.3.5 Approval is sought from this meeting for the use of £130,000 to fund debt management transformation work and £100,000 to fund the implementation of a new e-tendering system and procurement transformation.

Efficiency Reserve

- 5.3.6 Approval is sought from this meeting for the use of £87,000 to fund two Temporary Human Resources Advisors (Schools HR Consultancy) to support schools services and £300,000 for three Business Change Managers (Corporate Programmes) to support Social Care Transformation (1 April 2015 to 31 March 2017).

Budget Contingency Reserve

- 5.3.7 Approval is sought from this meeting for the use of £44,000 from the Budget Contingency Reserve to fund an additional Assistant Category Manager in Corporate Procurement to support the Public Health workstream.

Public Health Reserves

- 5.3.8 Approval is sought from this meeting for the use of £1.3 million from Public Health related reserves and balances to fund the City of Wolverhampton Council's corresponding reduction in Local Authority public health grant allocations for 2015/16 which were published by the Department of Health on 4 November 2015.

6.0 General Fund Budget Monitoring – Risk Management

- 6.1 The overall level of risk associated with the budget 2015/16 is assessed as red. The six main areas of risk are summarised in the table at Appendix E.

7.0 Revenue Budget Monitoring – Schools Budgets

- 7.1 Schools received budget settlements for 2015/16 on the 27 February 2015, 2015/16 will continue to be a challenging year, particularly for those schools that will again lose funding as a result of funding reform, although the most significant losses in schools for 2015/16 have been as a result of pupil number reductions.

7.2 A comprehensive report on the current financial position of Wolverhampton's schools (including those with licenced deficits), their balances and planned use of resources was presented to Cabinet (Resources) Panel on 20 October 2015.

8.0 Corporate Income - Write-Offs

- 8.1 Debts are only written off as a last resort when all feasible recovery action has been exhausted. If the situation surrounding an individual case changes in the future, steps would be taken to pursue the debt, despite the debt having been written off.
- 8.2 **Sundry Debtors** - Income is due to the council for a wide range of services provided to individuals and businesses. To reflect the fact that, despite the council's best efforts, not all of this income will actually be collected, the council makes provision for bad and doubtful debts, which it charges directly to the General Fund.
- 8.3 Overall debt write offs totalling £131,546.21 have been incurred during quarter two 2015/16. Of these, four totalling £49,869.74 require approval by the Panel, as detailed at Appendix F. The remainder have been approved for write off by the Director of Finance in accordance with the Council's Financial Procedure Rules.
- 8.4 **Collection Fund** - The City of Wolverhampton Council acts as billing and collecting authority for council tax and non-domestic rates income. The Council administers a separate Collection Fund account for this purpose. The Collection Fund accounts for the receipt of council tax and business rates income and payments to precepting authorities such as Central Government, the Fire Authority and the Police. Within this account, provisions are made for bad and doubtful debts and any write-offs are charged to the Council Tax or Business Rates provision as appropriate.
- 8.5 **Council Tax**- Overall debt write offs totalling £758,886.23 have been incurred. Of these, two totalling £15,765.83 require approval by the Panel, as detailed at Appendix G. The remainder, which have an average value of around £200, have been approved for write off by the Director of Finance in accordance with the Council's Financial Procedure Rules.
- 8.6 **Non-domestic rates** - Overall debt write offs totalling £1,709,879.28 have been incurred. Of these, eight totalling £96,725.73 require approval by the Panel, as detailed at Appendix H. The remainder have been approved for write off by the Director of Finance in accordance with the Council's Financial Procedure Rules, the majority of which are insolvencies or bankruptcies.

9.0 Housing Revenue Budget Monitoring

9.1 The table below shows the latest forecast revenue outturn against budget for the Housing Revenue account (HRA). The forecast outturn position for the year is a surplus of £18.3 million, compared to a budgeted surplus of £15.7 million. The projected additional surplus of £2.6 million will be used to redeem debt to comply with the Council's approved HRA Business Plan.

Table 8 – Housing Revenue Account Projected Outturn

	Budget	Projected Outturn	Projected Variation
	£000	£000	£000
Total income	(99,542)	(99,681)	(139)
Total expenditure	69,687	69,743	56
Net cost of HRA services	(29,855)	(29,938)	(83)
Interest payments etc.	14,117	11,583	(2,534)
(Surplus)/deficit before transfers to/from reserves and provision for redemption of debt	(15,738)	(18,355)	(2,617)
<i>Allocation of (surplus)/deficit</i>			
Provision for redemption of debt	15,738	18,355	2,617
Balance for the year	-	-	-

9.2 The main reason for this variance is a projected underspend on interest payable. This is primarily due to slippage in the capital programme following reprioritisation of works, resulting in less borrowing. It is also partly due to savings generated by the treasury management strategy of maintaining cash balances at a reduced level.

9.3 The Carelink service, which form part of the total expenditure figure in the table above is forecast to overspend by £220,000 due to a shortfall on forecast income. This is partially offset by savings due to vacant posts in other areas. Rent income is estimated to be slightly higher than budget and this is reflected in the total income shown in the table.

10.0 Financial Implications

10.1 The financial implications are discussed in the body of the report [RT/05112015/G].

11.0 Legal Implications

- 11.1 Section 151 of the Local Government Act 1972 requires local authorities to make arrangements for the proper administration of their financial affairs. It is a legal requirement under s25 of the Local Government Act 2003 to set a balanced budget and monitor the financial position throughout the year [RB/09112015/L].

12.0 Equality Implications

- 12.1 This report provides details of the projected outturn for 2015/16. The necessary equalities analyses were carried out as part of the preparations for setting the 2015/16 budgets, and will similarly form part of the requisite pre-work for 2016/17.

13.0 Environmental Implications

- 13.1 A range of services focused upon the Council's environmental policies is supported through revenue budgets reviewed in this report. Changes in levels of funding will be considered as such changes are proposed.

14.0 Background Papers

Draft Budget and Medium Term Financial Strategy 2016/17 – 2018/19, report to Cabinet, 21 October 2015.

School Balances 2014/15, report to Cabinet (Resources) Panel, 20 October 2015.

Revenue Budget Monitoring 2015/16, report to Cabinet (Resources) Panel, 28 July 2015.

Revenue Outturn 2014/15, report to Cabinet, 22 July 2015.

Reserves, Provisions and Balances, report to Cabinet, 22 July 2015.

Draft Budget and Medium Term Financial Strategy 2016/17 – 2018/19, report to Cabinet, 22 July 2015.

Budget 2015/16 and Medium Term Financial Strategy 2015/16 to 2018/19, report to Full Council, 4 March 2015.

General Fund Revenue Budget Monitoring – People

Service	2015/16 Controllable Budget £000	2015/16 Forecast Outturn £000	2015/16 Forecast Variance £000	2015/16 Forecast Variance at Q1 £000	Reason for Variation
Strategic Director People	229	371	142	142	Overspend on salary costs of £142,000
Older People					
Service Director	159	159	-	-	
Carers Support	1,376	1,376	-	-	
ILS, Telecare & Adaptations	2,319	2,319	-	-	
Older People Assessment & Care Management	11,032	12,797	1,765	1,200	Overspend across care purchasing budgets for older people, particularly residential, nursing and domiciliary care.
Older People Provider Management	8,216	7,932	(284)	(502)	Early achievement of savings across the services offset in part by overspends on salary costs across a number of in-house services.
Welfare Rights & Financial Assessment	1,670	1,605	(65)	(70)	
Housing	984	1,182	198	-	Overspend due to delay in the implementation of savings proposal
Community Recreation	247	104	(143)	-	Resource savings of £219,000 partially offset by reduced income of £76,000.
Library Service	1,228	1,218	(10)	-	
Sub Total Older People	27,231	28,692	1,461	628	

General Fund Revenue Budget Monitoring – People

Service	2015/16 Controllable Budget £000	2015/16 Forecast Outturn £000	2015/16 Forecast Variance £000	2015/16 Forecast Variance at Q1 £000	Reason for Variation
Disability & Mental Health					
Service Director	152	138	(14)	-	
Better Care Fund	-	-	-	-	
Children's Disabilities Commissioning	71	79	8	-	
Disabilities In-House Provision	7,216	7,212	(4)	-	
Emergency Duty Team	417	477	60	-	
Housing Support & Social Inclusion	915	1,067	152	-	Overspend due to delay in the implementation of savings proposal.
Mental Health Care Management	5,520	4,920	(600)	-	Underspend of £100,000 due to staff vacancies with the balance on accelerated savings across care purchasing
Short Breaks	374	383	9	36	
Children With Disabilities	1,024	1,251	227	52	Overspend on EPP placement costs for 18 - 19 year olds.
Learning Disabilities Assessment & Care Management	18,059	18,870	811	480	Overspend on care purchasing due to slippage on the implementation of savings proposals
Physical Disabilities Assessment & Care Management	5,197	5,165	(32)	-	
All Age Disability & Joint Commissioning Young Adults	1,172	1,062	(110)	-	Underspend on contracts partially offsetting overspends on Housing Support and Social Inclusion above.
SEN	(170)	(170)	-	200	
Disability & Mental Health	39,947	40,454	507	768	

General Fund Revenue Budget Monitoring – People

Service	2015/16 Controllable Budget £000	2015/16 Forecast Outturn £000	2015/16 Forecast Variance £000	2015/16 Forecast Variance at Q1 £000	Reason for Variation
Children & Young People					
Service Director	326	326	-	-	
Children Centres	4,827	4,463	(364)	-	Staffing Vacancies £261,000 along with a reduction in general expenditure of £102,000.
Children in Need	7,255	7,220	(35)	378	
Children Commissioning	1,808	1,916	108	-	Staffing Vacancies £100,000 offset by budget pressures on contract costs.
Edge of Care	425	347	(78)	-	
Looked-After Children	33,097	34,070	973	623	Children's transformation work continues to impact upon the forecast outturn for Out of City Placements, this is partially offset by £589,000 increased costs on LAC Transitions linked to client allowances and £98,000 increased costs for Remand/Secure.
Social Inclusion & Play	1,750	1,539	(211)	-	Underspends due to staff vacancies across the service.
Psychology	683	683	-	-	
Youth Offenders Team	1,296	1,221	(75)	(150)	Early achievement of 2015/16 savings targets. The outturn also reflects the recent announcement of the reduction in Youth Justice Board Grant.
Business Support	-	-	-	-	
Youth	362	348	(14)	-	
Sub Total Children & Young People	51,829	52,133	304	851	

General Fund Revenue Budget Monitoring – People

Service	2015/16 Controllable Budget £000	2015/16 Forecast Outturn £000	2015/16 Forecast Variance £000	2015/16 Forecast Variance at Q1 £000	Reason for Variation
Public Health, Parks and Safeguarding					
Public Health & Wellbeing					
Public Health - Service Director	-	-	-	-	
Public Health - Support Costs	-	-	-	-	
Public Health - Healthier Places	67	67	-	-	
Sport & Leisure Trust	-	-	-	-	
Public Health - Commissioning	-	-	-	-	
Public Health - Contracts	-	-	-	-	
Public Health - Health Protection & NHS Facing	-	-	-	-	
Public Health - Intelligence & Evidence	-	-	-	-	
Public Health - Sports Development	-	-	-	-	
Public Health - Transformation	-	-	-	-	
Business Continuity & Emergency Planning	142	142	-	6	
Community Safety	605	605	-	-	
Safeguarding	2,097	2,097	-	-	
Sub Total Public Health & Wellbeing	2,911	2,911	-	6	
Total People Directorate	122,147	124,561	2,414	2,395	

General Fund Revenue Budget Monitoring – Corporate

Service	2015/16 Controllable Budget £000	2015/16 Forecast Outturn £000	2015/16 Forecast Variance £000	2015/16 Forecast Variance at Q1 £000	Reason for Variation
Managing Director	243	243	-	-	
Finance					
Director of Finance	155	154	(1)	-	
Audit Services	1,464	1,348	(116)	-	A one off underspend is forecast due to the transfer of the Fraud Team to the Department of Work and Pensions.
Corporate Financial Management	3,628	3,393	(235)	-	An underspend is forecast due to a reduction in external audit fees and ongoing enhanced pension costs.
Corporate Management	843	783	(60)	(60)	
Revenues and Benefits	1,979	1,993	14	-	
Housing Benefits Payments	(432)	(436)	(4)	-	
Strategic Finance	1,829	1,829	-	-	
The Hub	(153)	(153)	-	-	
Corporate Procurement	640	655	15	-	
Sub Total Finance	9,953	9,566	(387)	(60)	

General Fund Revenue Budget Monitoring – Corporate

Service	2015/16 Controllable Budget £000	2015/16 Forecast Outturn £000	2015/16 Forecast Variance £000	2015/16 Forecast Variance at Q1 £000	Reason for Variation
Governance					
Director of Governance	86	86	-	-	
Corporate Administration	723	809	86	34	
Democracy	1,790	1,840	50	-	
HR Advice	1,847	1,847	-	-	
Legal Services	2,151	2,151	-	-	
Sub Total Governance	6,597	6,733	136	34	
Transformation					
Communications and Marketing	565	565	-	-	
Customer Services	2,021	2,021	-	-	
ICTS	5,001	5,050	49	-	
Transformation	3,559	3,234	(325)	-	An underspend is forecast due to vacancies held across the division and reduction in training commitments.
Sub Total Transformation	11,146	10,870	(276)	-	

General Fund Revenue Budget Monitoring – Corporate

Service	2015/16 Controllable Budget £000	2015/16 Forecast Outturn £000	2015/16 Forecast Variance £000	2015/16 Forecast Variance at Q1 £000	Reason for Variation
Corporate Budgets					
West Midlands Transport Authority Levy	11,877	11,877	-	-	
Environment Agency Levy	67	67	-	-	
Provision for Bad Debts	200	200	-	-	
Treasury Management Budgets	15,205	13,889	(1,316)	(1,766)	Projected underspend as a result of proactive management of borrowing in order to secure advantageous interest rates.
Birmingham Airport - Rent	(69)	(69)	-	-	
Central Provision for increased Pension Costs	1,591	-	(1,591)	(1,591)	Projected underspend against the central provision for increased pension costs. This has arisen as a result of the payment of all sums due to the West Midlands Pension Fund ahead of the agreed payment schedule. This represents the early implementation of a key element of the 2016/17 budget strategy as reported to Cabinet on 21 October 2015.
Cross-cutting Savings Proposals	(1,350)	(1,100)	250	-	Cross cutting savings held corporately to be distributed during the year in accordance with existing delegations in the Constitution. The City Council has consulted and listened to the Trade Unions and therefore to be prudent it has been assumed that the Terms and Conditions saving of £250,000 will not occur although it still remains a savings target.

General Fund Revenue Budget Monitoring – Corporate

Service	2015/16 Controllable Budget £000	2015/16 Forecast Outturn £000	2015/16 Forecast Variance £000	2015/16 Forecast Variance at Q1 £000	Reason for Variation
Corporate Budgets					
Other Corporate /Transformation Budgets and Contingencies	2,016	1,678	(338)	-	The projected underspend has arisen as a result of the pay award in 2015/16 being less than what was originally budgeted for.
Redundancy Costs	-	5,000	5,000	5,000	Redundancy payments during 2015/16 arising as a result of the Voluntary Redundancy Programme and savings proposals.
Contribution from the Budget Strategy Reserve	-	(3,113)	(3,113)	(5,000)	Contribution from the Budget Strategy Reserve to fund the projected redundancy payments during 2015/16.
Sub Total Corporate Budgets	29,537	28,429	(1,108)	(3,357)	
Total Corporate	57,476	55,841	(1,635)	(3,383)	

General Fund Revenue Budget Monitoring – Place

	2015/16 Controllable Budget £000	2015/16 Forecast Outturn £000	2015/16 Forecast Variance £000	2015/16 Forecast Variance at Q1 £000	Reason for Variation
Strategic Director Place	274	274	-	-	
City Economy					
Service Director	178	178	-	-	
Adult Education	(244)	(244)	-	-	
City Development	498	498	-	-	
Culture Arts & Heritage	1,085	1,085	-	(60)	
Enterprise & Skills	1,777	1,767	(10)	-	Vacancies pending restructure
Inclusion & Employment	1,316	1,374	58	60	Savings shortfall relating to final one-off costs for Neighbourhood Wardens
Service Development	230	230	-	-	
Visitor Economy	658	719	61	-	Closure of Civic Halls for refurbishment
Sub Total City Economy	5,498	5,607	109	-	

General Fund Revenue Budget Monitoring – Place

	2015/16 Controllable Budget £000	2015/16 Forecast Outturn £000	2015/16 Forecast Variance £000	2015/16 Forecast Variance at Q1 £000	Reason for Variation
City Assets					
Service Director	122	122	-	-	
Transportation	764	792	28		
Housing	1,964	1,966	2	-	
Planning	771	742	(29)	-	Vacancy saving
Catering Services	(995)	(1,148)	(153)	-	Additional net income from universal free school meals
Cleaning and Caretaking Services	1,716	1,716	-	-	
Community Centres	216	216	-	-	
Corporate Asset Management	4,423	4,415	(8)	-	-
Engineering & Civic Centre	2,505	2,505	-	-	
Estates And Valuations	(1,418)	(1,418)	-	-	
Property Services (Including Utilities)	4,003	4,158	155	-	Shortfall on energy efficiency savings
Sub Total City Assets	14,071	14,066	(5)	-	

General Fund Revenue Budget Monitoring – Place

	2015/16 Controllable Budget £000	2015/16 Forecast Outturn £000	2015/16 Forecast Variance £000	2015/16 Forecast Variance at Q1 £000	Reason for Variation
City Environment					
Service Director	124	124	-	-	
Bereavement Services	(2,124)	(2,124)	-	-	
Environmental Maintenance	7,350	7,191	(159)	(154)	Contract and efficiency savings
Fleet Services	(1,184)	(1,175)	9	-	
Highways Maintenance	2,260	2,279	19	-	
Landscape	(1)	(79)	(78)	-	
Leisure Services	1,567	1,567	-	-	
Markets	(1,004)	(1,004)	-	-	
Operation & Maintenance of Existing	695	798	103	(50)	Overspend on CCTV and UTC equipment
Parking Services	(1,218)	(1,095)	123	-	Delay in introduction of employee car parking
Regulatory Services	1,752	1,553	(199)		Staff vacancies
Street Lighting	3,447	2,640	(807)	(668)	Capitalisation of surface dressing and energy
Waste and Recycling Service	13,097	13,297	200	200	Delay in depot rationalisation saving
Sub Total City Environment	24,761	23,972	(789)	(672)	
Total Place	44,604	43,919	(685)	(672)	

General Fund Revenue Budget Monitoring – Education

Service	2015/16 Controllable Budget £000	2015/16 Forecast Outturn £000	2015/16 Forecast Variance £000	2015/16 Forecast Variance at Q1 £000	Reason for Variation
Education					
Director of Education	(287)	145	432	438	Delay in achieving savings targets
Schools	(3,904)	(3,904)	-	-	
Standards and Vulnerable Pupils	886	886	-	(6)	
School Planning & Resources	3,953	4,184	231	(89)	Pressure on home to school transport due to additional pupils, legal costs for academy conversions and income shortfalls on some SLA services
Total Education	648	1,311	663	343	

General Fund Budget Risks 2015/16

Risk	Description	Level of Risk
Financial and Budget Management	Risks that might materialise as a result of the impact of non-pay inflation and pay awards, staff vacancy factors, VAT rules, loss of ICTS facilities, treasury management activity and the impact of Equal Pay and budget management failure.	Amber
Transformation Programme	Risks that might materialise as a result of not identifying savings, not delivering the savings incorporated into the budget and not having sufficient sums available to fund the upfront and one-off costs associated with delivering savings and downsizing the workforce.	Red
Income and Funding	Risks that might materialise as a result of income being below budgeted levels, claw back, reduction to government grant or increased levels of bad debts.	Red
Service Demands	Risks that might materialise as a result of demands for services outstretching the available resources.	Amber
Third Parties	Risks that might materialise as a result of third parties and suppliers ceasing trading or withdrawing from the market.	Amber
Government Policy	Risks that might materialise as a result of changes to Government policy including changes in VAT and personal taxation rules and, in particular, from the Care Bill.	Red

APPENDIX F

**General Fund Corporate Income - Write-offs Requiring Cabinet (Resources) Panel
Approval**

Account	Reason	Date Written off	Write off Amount £
Sundry Debtors			
Care charges	Debtor deceased (no estate)	Sep 2015	8,096.53
Care charges	Debtor deceased (no estate)	Sep 2015	7,366.94
Care charges	Debtor deceased (no estate)	Sep 2015	6,831.84
Overpayment Housing Benefits	Debtor deceased (no estate)	Aug 2015	27,574.43
		Total	49,869.74

Council Tax - Write-offs Requiring Cabinet (Resources) Panel Approval

Account Number	Reason	Write off Amount £
48000010708	Due to judicial intervention	5,319.03
61234526643	Recovery Prohibited by Statute	10,446.80
	Total	15,765.83

APPENDIX H

Non Domestic Rates - Write-offs Requiring Cabinet (Resources) Panel Approval

Account Number	Reason	Write off Amount £
5048097	No Trace	24,322.96
5058219	No Trace	9,191.23
5106382	No Trace	5,152.16
5106383	No Trace	6,317.00
5051932	Due to judicial intervention	18,058.20
5103048	No Trace	14,234.28
5105317	No Trace	11,971.59
5112078	Recovery Prohibited by Statute	7,478.31
	Total	96,725.73

APPENDIX I

General Fund Virements

From		To		£000	Reason for Virement
Directorate	Service	Directorate	Service		
Corporate	Strategic Financial Services	Corporate	Hub	52	Transfer of posts between services.
Corporate	Strategic Financial Services	Corporate	Hub	177	Transfer of posts between services.
Corporate	HR Advice	Corporate	Transformation	284	Transfer of posts between services (HR Policy & Strategy function).
Corporate	Legal Services	Corporate	Director of Governance	86	Transfer of posts between services.
Corporate	Democracy	Corporate	Corporate Administration	59	Transfer of posts between services.
Corporate	Democracy	Corporate	Corporate Administration	65	Transfer of posts between services.
Corporate	Transformation	Corporate	Corporate Administration	80	Transfer of posts between services.
Corporate	Transformation	Corporate	Corporate Administration	60	Transfer of posts between services.
Corporate	Corporate Administration	Corporate	Customer Services	59	Transfer of posts to support Customer Services Transformation.
People	Safeguarding	Corporate	Customer Services	79	Transfer of posts to support Customer Services Transformation.
People	Older People Assessment & Care Management	Corporate	Customer Services	233	Transfer of posts to support Customer Services Transformation.
People	Special Educational Needs	People	Looked after Children	117	Reduce Pooled Budget Contribution in line with Clinical Commissioning Groups reduction.
People	Looked after Children	People	Children in Need	80	Increase funding within Children in Need to cover eight Peripatetic Social Workers.
People	Looked after Children	People	Psychology	112	Re-align Psychology Posts to Psychology Services.
People	Older People Provider Services	People	Older People Provider Services	119	Reallocation of savings target
People	Older People Assessment & Care Management	Corporate	Customer Services	69	Transfer of Service Information Officers from Adults Team to customer Services
People	Older People Assessment & Care Management	Corporate	Customer Services	69	Transfer of Service Information Officers from Adults Team to customer Services
Corporate	Customer Services	People	Older People Assessment & Care Management	50	Savings Requirement transfer from adults Team to Customer services
People	Service Director Older People	Corporate	The Hub	260	Removal of Non-Controllable Recharge (Now incorporated in Fixed Internal Recharge).

APPENDIX I

General Fund Virements

From		To		£000	Reason for Virement
Directorate	Service	Directorate	Service		
People	Business Support	People	Older People Assessment & Care Management	66	Clearance of "Chief Officer - Business Support" cost centre (childrens)
People	Older People Provider Services	People	Older People Assessment & Care Management	84	Early achievement of savings to support pressures on Care Purchasing.
People	Older People Provider Services	People	Older People Assessment & Care Management	160	Early achievement of savings to support pressures on Care Purchasing.
People	Older People Provider Services	People	Service Director Older People	713	Early achievement of savings.
People	Disabilities and Mental Health - Commissioning Disabilities	People	Public Health and Wellbeing - Safeguarding and Quality Adults	115	Transfer of compliance support staff.
People	Public Health and Wellbeing - Grant	People	Public Health and Wellbeing - Substance Misuse	132	To reflect updated contract values and commitments
People	Public Health and Wellbeing - Grant	People	Public Health and Wellbeing - Childrens 5 - 19	78	To reflect updated contract values and commitments
People	Public Health and Wellbeing - Grant	People	Public Health and Wellbeing -Dental Services	(78)	To reflect updated contract values and commitments
People	Public Health and Wellbeing - Grant	People	Public Health and Wellbeing -General Protection Services	(164)	To reflect updated contract values and commitments
People	Public Health and Wellbeing - Grant	People	Public Health and Wellbeing - Healthy Lifestyles	(190)	To reflect updated contract values and commitments
People	Public Health and Wellbeing - Grant	People	Public Health and Wellbeing - Sexual Health	270	To reflect updated contract values and commitments
Corporate	Treasury Management	People	Older People Assessment & Care Management	450	To reflect unachievable saving due to the introduction of the National Living Wage
Total				2,883	

APPENDIX J

Housing Revenue Account Revenue Budget Monitoring

	2015/16 Budget £000	2015/16 Forecast Outturn £000	2015/16 Forecast Variance £000
Income			
Gross rents – dwellings	(93,683)	(93,789)	(106)
Gross rents – non dwellings	(711)	(713)	(2)
Charges to tenants for services and facilities	(5,148)	(5,179)	(31)
Total income	(99,542)	(99,681)	(139)
Expenditure			
Repairs and maintenance	26,103	26,103	-
Supervision and management	19,077	19,133	56
Rents, rates and taxes	460	460	-
Increase in provision for bad debts	2,240	2,240	-
Depreciation of fixed assets	21,807	21,807	
Total expenditure	69,687	69,743	56
Net cost of HRA services	(29,855)	(29,938)	(83)
Interest payable	14,411	11,877	(2,534)
Interest and investment income	(1)	(1)	-
Adjustment for premiums and discounts	(293)	(293)	-
(Surplus)/deficit before transfers to/from reserves and provision for	(15,738)	(18,355)	(2,617)
Allocation of (surplus)/deficit			
Provision for redemption of debt	15,738	18,355	2,617
Balance for the year	-	-	-

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Cabinet (Resources) Panel

17 November 2015

Report title	Black Country Reinvestment Loan Fund	
Decision designation	AMBER	
Cabinet member with lead responsibility	Councillor John Reynolds City Economy	
Key decision	No	
In forward plan	No	
Wards affected	All	
Accountable director	Keren Jones, City Economy	
Originating service	City Economy	
Accountable employee(s)	Heather Clark	Service Development Manager
	Tel	01902 555614
	Email	Heather.Clark2@wolverhampton.gov.uk
Report to be/has been considered by		

Recommendation(s) for action or decision:

The Cabinet (Resources) Panel is recommended to:

1. Agree to convert the loan allocated to Black Country Reinvestment Loan Fund to a grant enabling those funds to continue to be used to support businesses to bring economic benefit to Wolverhampton.
2. Approve a change to the agreement with BCRS (formally known as Black Country Re-investment Society)

1.0 Purpose

- 1.1 The Council has approved funding in the form of a loan to the Black Country Reinvestment Loan fund to enable it to provide loan funding to Wolverhampton businesses. If the Council pursues repayment of the Loan, it will reduce the funding pot available to support local businesses. Therefore authority is now being sought to convert the original loan to a grant and to approve an amendment to the legal agreement with BCRS (formally known as Black Country Re-investment Society).

2.0 Background

- 2.1 Cabinet Panel approved on 5 March 2013 the use of the Regeneration Reserve to invest £150,000 to provide small and medium sized enterprises (SMEs) in Wolverhampton with loans of up to £50,000. BCRS, (formally known as Black Country Re-investment Society), managed this business loan fund on behalf of the Council. The original contract stated that the initial repayment would be made March 2014. A further report to Cabinet on 23 April 2014 sought approval for a Change in Contract Agreement to move the payback period over 3 years starting 2015/16 in view of the delay in the launch of the loan fund. The loan fund was targeting Wolverhampton SMEs who were unable to get loan financing from mainstream lenders.

3.0 Black Country Reinvestment Loan

- 3.1 As at 25 September 2015, BCRS have made 13 loans to Wolverhampton businesses totalling £321,000 (matched by European funds), creating 30 jobs and safeguarding 63.5 jobs. The economic impact to Wolverhampton is estimated at £3.54 million (based on BIS (2013) Economic Evaluation of the Enterprise Finance Guarantee scheme).
- 3.3 The original repayment model took into account provision for bad debts anticipating repayment of £35,000 over three years (£105,000). At 1 September 2015, BCRS had collected £86,453 of the original loans which can be re lent to businesses. BCRS have requested that the £105,000 remaining is used as a legacy fund and lent to businesses in Wolverhampton generating further economic and social impact.
- 3.4 This report seeks approval to vary the contract to allow BCRS to utilise the remaining resource as a legacy fund to continue to support Wolverhampton SMEs to access loan financing, thereby contributing to our corporate aim supporting businesses, encouraging enterprise and attracting investment.

4.0 Financial implications

- 4.1 The initial £150,000 was approved as a loan to Black Country Reinvestment Society (BCRS) from the Regeneration Reserve to provide SMEs with loans of up to £50,000. It was originally intended that BCRS repay the loan over 3

years at £35,000 per year taking into account bad debts. However the report requests that the resource be used to form a legacy fund continuing to offer loans to Wolverhampton businesses.

5.0 Legal implications

5.1 BCRS (formally known as Black Country Re-investment Society) entered into a contract on receipt of the original funding. A deed agreement was amended to meet the revised schedule of repayment. A further Deed of Variation to the original agreement will be required to enable BCRS to continue to use the grant to allocate further loans to Wolverhampton SMEs rather than repaying the remaining resource to the Council

6.0 Equalities implications

6.1 The loan scheme has had positive equalities implications with five ethnic minority owned businesses have been supported.

7.0 Environmental implications

7.1 The loan scheme has had positive environmental implications with one company supplying an environmentally friendly product.

8.0 Human resources implications

8.1 There are no human resource implications to this report.

9.0 Corporate landlord implications

9.1 There are no corporate landlord implications.

10.0 Schedule of background papers

10.1

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Cabinet (Resources) Panel

17 November 2015

Report title	Schedule of Individual Executive Decision Notices	
Decision designation	AMBER	
Cabinet member with lead responsibility	All	
Key decision	No	
In forward plan	No	
Wards affected	All	
Accountable director	Kevin O'Keefe, Governance	
Originating service	Democratic Support	
Accountable employee(s)	Abigail Vella	Graduate Management Trainee
	Tel	01902 553219
	Email	Abigail.vella@wolverhampton.gov.uk
Report to be/has been considered by	N/A	

Recommendations for noting:

The Cabinet (Resources) Panel is asked to note the summary of open and exempt individual executive decisions approved by the appropriate Cabinet Members following consultation with the relevant employees.

Schedule of Individual Executive Decision Notices

Part 1 – Open Items

1. Corporate

Decision maker	In consultation with	Date Approved	Contact Officer
Councillor Claire Darke	Director of Education	2 November 2015	Emma Balchin 01902 555269
Title and Summary of Decision			
Instrument of Government That the Cabinet Member for Education, in consultation with the Director of Education, approve the proposed instrument of Government for Woodthorne Primary School.			
Decision maker	In consultation with	Date Approved	Contact Officer
Councillor Paul Sweet	Managing Director	28 October 2015	Charlotte Johns 01902 554240
Title and Summary of Decision			
Organisational Development Strategy Update That the Cabinet Member for Governance, in consultation with the Managing Director, approves the slightly revised Organisational Strategy for 2015-16 and agree that any further title changes be made by the Head of Transformation of their nominee.			

2. People

None

3. Place

Decision maker	In consultation with	Date Approved	Contact Officer
Councillor Peter Bilson	Service Director, City Assets	22 September 2015	Chris Hale 01902 551796
Title and Summary of Decision			
Transfer of wall at Hellier Road, Bushbury to the Council That the Cabinet Member for City Assets, in consultation with the Service Director, City Assets, approves the Council to enter in to a transfer agreement with a proprietor of Hellier Road, Wolverhampton, WV10 8ED.			
Decision maker	In consultation with	Date Approved	Contact Officer
Councillor Peter Bilson	Service Director, City Assets	20 October 2015	Nick Broomhall 01902 555723
Title and Summary of Decision			
Transportation Network – Miscellaneous Issues That the Cabinet Member for City Assets, in consultation with the Service Director, City Assets,			
<ol style="list-style-type: none"> 1) Approves the recommended action to overrule objections following consultation on waiting restrictions at Bramstead Avenue and The Holloway. 2) Approves the recommended action to revoke the 'No loading' Traffic Regulation Order (TRO) on part of Alexandra Street. 3) Approves the recommended action to amend the existing waiting restriction TRO on part 			

of Prestwood Road.

- 4) Approves the recommended action to introduce 'no waiting at any time/no loading at any time' restriction TROs at the junctions of Nally Drive/Ettingshall Road, Mobberley Drive/Ettingshall Road and Fozdar Crescent/Ettingshall Road.
- 5) Approves the recommended action to advertise a raised table at the junction of Garrick Street with Bilston Street.
- 6) Approves the recommended action to advertise a 7.5 tonne environmental weight restriction along Belton Avenue.
- 7) Approves the recommended action to introduce 'no waiting/no loading 8.00am to 9.30am and 2.30pm to 4.30pm' TROs at Newman Avenue and Florence Avenue and to extend the existing school 'keep clear' markings on Newman Avenue.
- 8) Approves the recommended action to introduce 'no waiting at any time/no loading at any time' TROs at Mirbeck Close and Oak Hill.
- 9) Approves the recommended action to introduce a 'no waiting at any time/no loading at any time' TRO at Wood End Road.
- 10) Approves the recommended action to introduce 'no waiting at any time/no loading at any time' TROs at the junctions of School Road/Vicarage Road, and School Road/Woden Avenue.
- 11) Approves the recommended action to introduce traffic calming and a zebra crossing on Peel Street.
- 12) Authorise the Director of Governance to advertise the above orders under the Traffic Regulation Act 1984 and, subject to there being no unresolved objections, to subsequently implement the orders.

Decision maker	In consultation with	Date Approved	Contact Officer
Councillor Peter Bilson	Strategic Director, City Housing	20 October 2015	Jane Trethewey 01902 555583

Title and Summary of Decision

Local Lettings Plan for the allocation of Care and Support Specialised Housing (CASSH) wheelchair accessible accommodation That the Cabinet Member for City Assets, in consultation with the Strategic Director, City Housing, approves a local lettings plan for the allocation of the Council's ten Care and Support Specialised Housing (CASSH) wheelchair accessible housing units.

Decision maker	In consultation with	Date Approved	Contact Officer
Councillor Peter Bilson	Service Director, City Assets	20 October 2015	Marianne Page 01902 551798

Title and Summary of Decision

Accessing Growth – Wolverhampton Coach Facilities That the Cabinet Member for City Assets, in consultation with the Service Director, City Assets, approve the scheme for construction of a new coach facility within the City Centre.

Decision maker	In consultation with	Date Approved	Contact Officer
Councillor Steve Evans	Service Director, City Environment	30 October 2015	Andy Jervis 01902 551261

Title and Summary of Decision

Review of Charges relating to the seizure and detention of stray dogs in Wolverhampton That the Cabinet Member for City Environment, in consultation with the Service Director, City Environment, approve an increase in the charge for an owner re-claiming a stray dog from £25

per dog to £38 to off-set some of the costs incurred in its detention and transportation to the kennels.

Part 2 – Exempt Items

1. Corporate

None

2. People

None

3. Place

Decision maker	In consultation with	Date Approved	Contact Officer
Councillors Peter Bilson, John Reynolds and Steve Evans	Service Directors, City Economy, City Assets and City Environment	6 October 2015	Marie Bintley, 01902 557978

Title and Summary of Decision

Proposed Public Service Hub That the Cabinet Members for City Assets, City Economy and City Environment in consultation with the Service Directors, City Assets, City Economy and City Environment, agree to the Council entering into an Exclusivity Agreement for a period of 6 months to enable the due diligence work to be undertaken in respect of the proposed public service hub.

Decision maker	In consultation with	Date Approved	Contact Officer
Councillors Steve Evans and Andrew Johnson	Service Director, Environment	30 October 2015	Chris Huddart 01902 556788

Title and Summary of Decision

Relocation of Wolverhampton Market That the Cabinet Member for City Environment and Cabinet Member for Resources, in consultation with the Service Director for City Environment and the Director of Finance accept the tender for the relocation of Wolverhampton Market.

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